

Asset Map of the Episcopal Church – The Diocese of West Missouri



1. Gather the information:

- Church name (proper name of congregation), address, phone number, email address, website URL
- Contact person(s)
- Episcopal Network Affiliation**, if any (Jubilee Ministries, National Association of Episcopal Schools, etc.)
- Local Episcopal partners**, if any
- Service times**
- Church description**, including brief history, community served, description of worship style (include links to information on your website)
- Church image** (less than 1.2 MB, smaller than 250 x 250 pixels, png/gif/jpg/jpeg)
- Property assets** for disaster preparedness (will not be published)
Check all that apply:

kitchen	commercial kitchen	classrooms	meeting spaces
large meeting space	gymnasium	back-up power	garden space
shower facilities	large parking lot	ability to house volunteers overnight	
- Additional property assets** not covered in previous question
- Do you have a **disaster plan**? Y/N (If no, please contact communications@diowestmo.org and we will put you in touch with someone who can advise you)
- Regular languages of worship**—checklist
- Organized groups** that your facility hosts, partners with, or is associated with
Check all that apply:

active community ministries organization	AA/NA/Twelve Step	Bible study group	Boy Scouts
Brotherhood of St. Andrew	choir	college students	Daughters of the King
ECW	Ecumenical/Lay Eucharistic Ministers		Girl Scouts
Habitat for Humanity	Kids on a Mission	LGBT community	men's group
neighborhood associations	nursery	preschool	Sunday school
young adult group	youth group		
- Other** community groups (list)
- Global Episcopal/Anglican partners**, if any
- Additional information—consider including information about ministries you are interested in starting!
- Volunteer opportunities** – can describe opportunities, requirements, contact information
- Type of ministry**
Check all that apply:

advocacy	aging, health, and wellbeing	career services and education
children and youth ministries	community gardens	donations coordination/distribution
economic development	food pantries	immigration services
meal programs	mission trips and partnerships	prison services
shelter and housing		
- Descriptions of up to 16 ministries** in order of importance
For each one, name it, describe it, add a picture (less than 768 KB, smaller than 400 x 400 pixels), and include links to its presence on the congregation's website
NOTE: For greatest engagement, ask leaders and members of each ministry to write their story (description) and choose a representative picture



2. Enter the information. Go to www.episcopalassetmap.org/dioceses/diocese-west-missouri/list. Scroll down to find your church's name, and click on it. Click on **Update This Place** to bring up the entry form. When you've finished, click Submit.

Questions? Contact your Diocesan Map Administrator:
Gary Allman (communications@diowestmo.org)