The Diocese of West Missouri: Licensed Ministry Application

Catechist

 [ ]  *New* [ ]  *Renewal*

Full Name:

Mailing Address:

Email Address:       Phone #:       (please check one) [ ]  landline [ ]  mobile

Congregation & City:

\* For a new license, please include:

 Length of time resident in this congregation:

 Baptized When:       Where:

 Confirmed When:       Where:

 Diversity Training When:       Where:

**A. MINISTRY and EDUCATION**

***For a new license***

1. *Describe* below the course of study and training that you have followed to obtain the necessary skills and background knowledge required for this license. *Attach separate sheet as necessary.*
2. *How do you intend to exercise* the ministry of catechist?
3. *How will you hold yourself accountable* in the exercise of this ministry?

1. *Please request a statement from your instructor and/or acquire signature at the end of this form.*

***For a renewal license***:

1. *Describe* below the course of study and training that you have followed since your license was issued to maintain your education and skills. *Attach separate sheet as necessary.*
2. *Describe* how you have used this license since it was granted.
3. How would you *evaluate your ministry* as a catechist?

1. *Please request a statement from your instructor/mentor and/or receive comments and signature at the end of this form.*

**B. LICENSE BACKGROUND**

***Please list other licenses you hold or have held, indicating date of issue and noting those currently held:***

I pledge to carry out this ministry to the glory of God under the authority of the Bishop of West Missouri, and with the integrity befitting this sacred trust.

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Signature of applicant Date

**C. ENDORSEMENTS**

***Instructor/Mentor*** Please accept our thanks for your guidance.

1. *Describe* the course/workshop/study the candidate studied under your supervision*.*
2. *Evaluate* the candidate’s participation.
3. *Make a recommendation* for this person to receive or not to receive licensing.

[ ]  yes [ ]  no

1. *Make a recommendation* for continuing work, if any.

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Your name and title, printed

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Name of institution (if any) or your position/qualification

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Your signature Date

***Clergy in Charge***

I certify that the applicant is a communicant in good standing of this congregation and qualified for this license.

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Rector/Priest-in-charge Signature Date

 ***Governing Body***

The Vestry/Bishop’s Committee, by action at a regular meeting, recommends that this application for licensed ministry be approved.

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Clerk of Vestry/Bishop’s Committee Signature Date

**D. RETURN TO DIOCESAN OFFICE**

 Include with the application the following lesson plans in outline form:

***New license:***

1. Preparation for baptism (adults and older children).
2. Preparation for confirmation (older children).
3. Preparation for confirmation, reception & reaffirmation for adults.
4. Counseling of parents and sponsors for infant baptism.

*Lesson plans may be sent electronically to* *laylicense@diowestmo.org**.*

***Renewing license:***

1. Your revision of the lesson plans above, or the current curriculum you are following, or other documents supportive of your ministry.
2. Your goals for catechesis for the next three years.

*Lesson plans may be sent electronically to* *laylicense@diowestmo.org**.*

**Send signed application form and additional documents to:**

Diocese of West Missouri

 Attn: Lay Licensing

 420 West 14th St

 Kansas City, MO 64105

**or email files to:** laylicense@diowestmo.org